

Event Name:	
Contact Name:	
Contact Phone:	
Contact email:	
Project Description:	
Proposed Date:	
Alternate Date:	
Registration Cutoff Date:	
Length of Event: (days)	
Time: (from when to when)	
Prep time: (pre-instruction)	
Cleanup time: (post-instruction)	
Location requirements:	
Suggested locations:	
Age Range:	
Experience Requirements:	
Minimum participants:	
Maximum participants:	
Supplies to be provided by instructor:	
Supplies to be provided by participants:	
Supply Costs:	
Instructor Fees:	
Mileage:	
Other expenses:	